

## General Meeting Minutes

Room LB 322, 11:40 a.m. – 12:50 p.m., Tues, Feb 15, 2011

Chair: John Wilson, President

### A. Agenda Approval

Moved by Sandra Seekins, seconded by Joanne Quirk  
That the agenda be approved with the addition of Sick Leave (Item E).  
Carried.

### B. Introduction and Welcome of New Members and First-Time Attendees

An instructor from China introduced himself and was welcomed by the membership.

### C. Approval of General Meeting Minutes, Feb 1, 2011 ([read minutes online](#), General Meeting menu link)

Moved by George Nikolov, seconded by Sue Gardner  
That the minutes, as posted on the faculty website, be approved.  
Carried.

### D. Announcements

The president announced that the CFA Award applications are now online, as are PEL applications. He encouraged everyone to register for the CFA Sun Run team. The president also reminded everyone about the upcoming executive elections on March 15 and committee elections, May 3. (The nomination forms are now available on the [CFA website](#) on the Forms page.)

### E. Sick Leave Update

The chief steward reviewed her findings and said a bulletin will be sent after the executive reviews it. She stressed that no member loses any pay, but may find that the Dean can direct some PD equivalent activities.

### F. Scheduling

The president read the names of instructors from each of six Faculties who were nominated to sit on the scheduling committee: Sue Hogan, Gillian Barber, Sylvie Trudel, Leighan Crowe, Stephen Williams, and Tony Cusanelli. The president asked three times if there were further nominations. There being none, those named were elected by acclamation. The president said the committee will be meeting soon and asked those newly elected people to come back with a progress report.

There was a question about the allotment of coordinator time and the president and chief steward both said coordinators are only obligated to perform tasks outlined in the Collective Agreement. They noted that the Collective Agreement includes mechanisms for agreeing on the specific duties to be done by a specific coordinator. Coordinator workload is an item on the current bargaining agenda. The president said assessment workload impact has been discussed with the University president.

A member said that the NWCCU report seemed to be driving many issues right now and he asked if the report would be a CFA agenda item. The president said it is not really a union issue, but if members wanted a place to discuss it because it is affecting their working conditions, it could be added to a future agenda.



**G. Guiding Principles for Physical Space Allocations**

The president pointed out that there was no mention in the report of adequate office space for faculty or of the process for planning future space needs.

There was general discussion, including a concern for the above and the lack of timely notification about the loss of office space by individuals.

The president gave notice that two motions would be voted on at the next meeting. The motions will be around office space and the process for future space planning.

**H. Budget Information**

The president said he heard, via DAC, that some revenue streams were a little higher than expected but any costs related to the new Bachelor of Arts degree will not cause a reallocation of the section budget.

The University will now give the senate subcommittee and the CFA executive budget information at the same time so that the CFA has an opportunity to understand the significance and options and to consider a response.

**I. Food Services, Cafeteria – Update**

The president said he did not want to create a survey before having discussions with COPE and CSU. As neither meeting has taken place, he had nothing to report.

**J. Adjournment**

Moved by Denis Dubord, seconded by Nanci Lucas

That the meeting be adjourned at 12:25.

Carried.